

Our Ref: RH/JMH

July 2016

Dear Parents/Carers

**INSET Day – Change of date**

We have to change arrangements for one of the staff training days for 2016-17. Friday 25th November 2016 will become a staff training day (INSET Day), and therefore the academy will be closed to students. This replaces Friday 30th June 2017, which will revert to being a normal teaching day. Please find enclosed an amended calendar page, which shows this change.

There are five staff training days in an academic year, these are:

Friday 2<sup>nd</sup> September 2016

Friday 25th November 2016

Monday 19th December 2016

Tuesday 20th December 2016

Monday 24th July 2017

We apologise for any inconvenience this change will cause, but hope that giving you advance notice will allow you to make appropriate arrangements for November.

Yours sincerely



**Richard Hanson**

**Vice Principal – Deep Learning**