

8^h December 2017

Dear Parent / Carer

Re: Trip to Barcelona and Port Aventura, Spain

In the summer term 2018, the Modern Languages Department will be running a trip to Barcelona. We will leave the academy on Thursday 12th July 2018, and return to Worksop on Wednesday 18th July 2018. The itinerary for the trip will include three full days sight-seeing, including excursions to Barcelona FC Camp Nou, Park Güell and a full day trip to the Port Aventura theme park.

If your son/daughter would like to take part in this fantastic opportunity, please read the following information carefully before making a final decision. As places on the trip are limited a draw will take place to allocate places. Reply slips need to be handed in to the academy by 12.30pm on Thursday 21st December 2017 and letters confirming your son/daughter has a place on the trip will be posted out before the end of the term. PLEASE DO NOT send in any money at this point.

The travel schedule is as follows:

Thursday 12th July 2018: Leave Worksop and travel to Dover by coach.

Wednesday 18th July 2018: Arrive back in Worksop.

The price per student will be £450. This price includes the following:

- Passport
- Comprehensive insurance
- Return executive coach travel and return channel ferry crossing
- 4 nights' half board accommodation on the Costa Brava (staying in a hotel)
- Breakfast on Saturday, Sunday, Monday and Tuesday
- Meal in hotel for 3 nights
- Meal in a tapas restaurant 1 night
- A one-day pass to Port Aventura Theme Park
- Tour of Camp Nou stadium
- Entrance to Park Güell
- Transport to Barcelona to visit the Olympic Village and a local market

For health and safety reasons very high standards of behaviour are expected on academy residential trips. The academy will use the same behaviour sanctions that are applied to incidents of misbehaviour that occur on the academy site.

At certain points, pupils will be given some free time, in groups of no less than three, to get some lunch, buy souvenirs and go to the toilet. Staff will make sure that pupils are aware of where to find them at all times.

As with any holiday booking, once the academy has paid the initial deposit and confirmed the number of places required, we have to pay the full amount invoiced regardless of any changes to the number of students travelling.

If you choose to withdraw your son/daughter from the trip or they decide they no longer wish to go, any money that has been paid at that point will not be refunded.

The academy also reserves the right to withdraw a child from any trip should their behaviour in the academy fall below our high standards of expectation, again any money paid will not be refunded.

I am sure you will agree that this trip offers a great opportunity, not only to students to visit one of Europe's most beautiful cities, but also to experience at first hand a different culture, country and language.

The cost of the trip has been broken down into three payments, please see payments schedule below. We will, of course, be pleased to collect in money at any point, if you would like to pay in smaller or larger instalments. Any cheques should be made payable to **Outwood Academy Valley** and have your child's name and form written on the back.

Failure to keep up to date with payments and to pay the full price by the final date could unfortunately jeopardise not only your child's involvement in the trip, but also the running of the trip as a whole. If you need to negotiate the payment schedule please contact Mr Luna or Mrs Tomlinson as soon as possible.

£150	Deposit	due by Wednesday 31 st January 2018
£150	Second payment	due by Wednesday 14 th March 2018
£150	Third and final	due by Wednesday 2 nd May 2018

Full payment for the trip must be made by the deadline in the payment schedule above. Unfortunately, if this deadline is not met your child will not be able to take part in the trip and all monies already paid will not be refunded.

If you require any further information, please do not hesitate to contact Mr Luna or Mrs Finney at the academy.

Yours sincerely

Mr C Luna
Teacher of Modern Foreign Languages
Trip Co-ordinator

**Reply Slip – Please return to the academy finance office by 1.30pm on Friday
21st December.**

I would like my son/daughter to take part in the trip to Barcelona in July 2018.

Student's name _____ VMG _____

Signed _____ Parent / Carer Date _____